

BANCO HALIFAX MORTGAGE - SUPPORTING DOCUMENTATION CHECKLIST

If your brokerage is not already registered with Banco Halifax, you need to supply the following documentation in order to be included on our panel:

- **Name of associated Network / Mortgage Club**
- **FSA Number**
- **Terms of Business – completed and signed**

Documentation required to support mortgage application:

	Property Purchase	Equity Release / Further Advance	Switch & Save
Completed and signed Mortgage Application Form	✓	✓	✓
Income for Employed	✓	✓	✓
Latest Payslip	✓	✓	✓
Latest P60	✓	✓	✓
Latest Bank Statement	✓	✓	✓
Income for Self Employed	✓	✓	✓
Latest 2 years SA302s	✓	✓	✓
Projection Letter issued by Chartered Accountant	✓	✓	✓
Buy to Let Income (<i>where applicable</i>)	✓	✓	✓
Property portfolio	✓	✓	✓
Last 3 months bank statements	✓	✓	✓
Copies of signed tenancy agreements	✓	✓	✓
ID & Address Verification	✓	✓	✓
Valid Passport	✓	✓	✓
Proof of Address (bank statement, driving licence or utility bill)	✓	✓	✓
Signed Purchase Contract	✓		
Nota Simple	✓	✓	✓
NIE Certificate	✓	✓	✓
Purpose of funds		✓	✓
Purchase Deeds		✓	✓
Mortgage Deeds			✓
Last 6 months Mortgage Receipts (for existing Spanish mortgage)			✓
Signed Bank Account Application Form	✓	✓	✓